

# YOUNG PERSONS

## CODE OF CONDUCT

You are expected to follow the rules in this Code of Conduct and to respect other members, staff, volunteers, property, and the premises.

Above all, respect yourself and never feel worried about speaking to staff about any concerns you may have. We are here to help and support you.

POINT is a safe, warm, welcoming and inclusive space for everyone.

Respect and Inclusion

At POINT we expect everyone to treat each other with respect, kindness and fairness. We celebrate diversity and want everyone to feel safe and included regardless of their background, identity, beliefs or abilities.

Behaviour that makes others feel unsafe, uncomfortable or excluded will not be accepted.

At POINT, we will NOT allow:

1. Alcohol – Drinking alcohol, being under the influence of alcohol, or bringing alcohol onto the premises.
2. Drugs – Being under the influence of drugs, taking drugs, or bringing drugs onto the premises.
3. Energy drinks – Energy drinks are not allowed on the premises.
4. Bullying of any kind.
5. Fighting – This includes play fighting or wrestling.
6. Discrimination of any kind against someone or a group of people. This includes, but is not limited to, gender, race, religion, creed, sexual orientation, ability, or disability. Discrimination may also be dealt with as a bullying issue.
7. Smoking or vaping inside or outside the premises.
8. Stealing, or bringing stolen goods onto the premises.
9. Deliberate damage to the building, its contents, or the premises.
10. Swearing or abusive language.
11. Disrespectful behaviour towards anyone.

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### Bullying

Bullying, whether verbal, physical or online, will not be tolerated. The needs of the person being bullied will always be put first to ensure their safety.

Incidents of bullying will be handled as confidentially as possible.

Please report any incidents of bullying so we can stop it from happening to anyone else.

If you have any problems you would like to discuss, please speak to a member of staff.

### Consequences and Misconduct

If the rules in this Code of Conduct are broken, staff will speak with you about what has happened and decide what action is appropriate.

This may include:

- A warning
- Being asked to leave the session
- A temporary suspension from the youth centre
- Parents/carers being informed
- In serious cases, a longer ban from POINT or involvement of other services

Our aim is always to keep everyone safe and help young people learn from mistakes, but serious or repeated misconduct will not be tolerated

# THREE WARNINGS

## PROCEDURE

At POINT we have a behaviour level system. If you do not follow the rules, you will receive a warning. Please see below for the Level system:

**Level 1 - Entry noted in report - asked to leave for the evening**

**Level 2 - Temporary ban from the club for a week**

**Level 3 - Letter home to parents and a month ban from the building**

If you refuse to leave when asked, your parent / guardian will be contacted to collect you.

In more serious situations you may be suspended for a longer period of time and the three warnings will not apply.

This procedure is at staff discretion with some situations resulting in an instant ban.,

In order to keep POINT a welcoming and safe place for all, we cannot stress enough how important it is to listen to staff



Remember POINT is a voluntary engagement service, you do not HAVE to attend. However if you choose to attend you are choosing to follow the rules we have in place